

GEM LAKES FIVE YEAR ACTIVITIES PLAN

ROUTINE ANNUAL ACTIONS

- *Evaluate condition of recreation land -March*
 1. Erosion and drainage
 2. Landscaping needs
 3. Weeds and overgrowth
 4. Trails, steps, paths

- *Evaluate recreation structures, facilities, roads and equipment -April*
 1. General condition and serviceability
 2. Safety
 3. Renovation, replacement or repair
 4. Needed additions

- *Evaluate tennis and volleyball and basketball courts, playground - April*
 1. Serviceability, maintenance

- *Evaluate lake for condition -May*
 1. Weeds, dock, dams
 2. Balance of pH
 3. Contamination

- *Write, print and mail quarterly newsletter*

- *Collect delinquent association fees*

- *Offer tennis lessons*

- *Offer supervised swimming (Summer)*

- *Perform grounds cleanup annually*

- *Convene Annual Meeting and Elections (April)*

- *Undertake Annual Picnic (Memorial Day)*

- *Undertake annual Oktoberfest (October)*

- *Undertake annual Christmas Caroling (December)*

- *Update Web Site Page*

GEM LAKES FIVE YEAR ACTIVITIES PLAN

EVERY TWO YEARS

Perform repairs and maintenance identified the year prior.
Undertake priority one or more infrastructure projects.

EVERY FIVE YEARS:

Review by-laws for pertinence. Recommend updates.
Adjust association fees in accordance with By-laws.

SPECIALIZED ACTIONS – EVERY OTHER YEAR

1. Mail survey to entire Gem Lakes population to ascertain their opinions of Gem Lakes facilities and their current usage. In same survey, identify perceived needs or improvements needed/desired for facilities. Board is to review results.
2. Mail survey to entire Gem Lakes Tennis team and measure their satisfaction with facilities, schedules, teachers, and services. Board is to review results.